

Parent-Teacher Club Minutes  
Lee Elementary School  
December 12, 2018

Attendance: Natalie Goffin, Jennifer Watkins, Natalie Janney, Karen Edelblute, Isis Zetino, Shann Mann, Sarah Mack, Brandi Scruton, Laura Seibt, Erin Neria, Joel Neria, Chad Goffin, Hannah Simpson, Don Hakala

Start Time:6:00pm

I. Introduction of Board Members:

President : Natalie Goffin, Vice president: Miranda Hennan, Secretary: Jennifer Watkins  
Fundraising Coordinator: Stacey Jochimsen, Volunteer Coordinator: Karen Edelblute  
Bilingual Liaison: Isis Zetino

II. Principal's Report : Don Hakala

- Behavior Specialist Cheryl Smith has been hired.
- Carolyn Pitt has been hired to cover the 4/5 part time vacancy
- Den- a sensory room located right next to the library, available for students who may need a break from their regular classroom. Some students have it scheduled into their day, others may use upon request.

III. Old Business:

a. **Pennies for Patients Fundraiser** needed to be rescheduled until Jan. It conflicted with our school Snow ball fundraiser for Lee families in need at Christmas time.

- Snowballs are available for purchase at the front office for \$1.
- Brandi Scruton motioned to reschedule the Pennies for Patients fundraiser to Jan 8th-Jan 14th, Seconded by Shann Mann, Motion Voted on and approved.

b. **Lee Elementary Shirts update:** PTC will be sending a half sheet flyer home for parents to request T-shirt sizes. Hopefully flyers will be returned by Dec 21st, but shirts will not be ordered until after school starts again in Jan.

c. **Movie Night Results-** Earned approximately \$150.

There was a concern brought up that several children were running around during the movie, distracting others. This is behavior we do not want to condone. In the future we will make an announcement before the movie begins about clear behavior expectations. We hope parents will not be turned off from past negative experience. We want everyone to feel welcomed.

d. **Teacher Conferences feedback**

- The teachers were very grateful for the food available by the PTC, Peggy Pearson headed this.
- It was requested to have report cards sent home before teacher conferences in the future so parents will not be blindsided by concerns during conferences.
- Mr. Hakala stated that this was District policy, with the intent of encouraging parents to come to conferences so they can get the report cards.
- He will look into the possibility of making report cards available for parents to pick up at the office upon request.

e. **Talent Show update:** Posters by Brandi & Stacey look amazing. Thank you!

- Auditions will be held January 15 & 17, during recess and after school, priority to bus riders.
- Looking for 1-3 minute performances, any type of talent welcomed.
- The Talent show will be Feb 15th. It will be a catered fundraiser.
- We are looking into having 5th graders be the waiters, still waiting to hear back from 5th grade teachers.

f. **Read a thon report:** Mrs Ferguson's class got the most minutes read and earned the most money.

- 50 students earned the ice cream sundae prize.
- The fundraiser brought in about \$3000. It seemed like a nice success and we will look into doing it again next year. Thanks to all who participated.

IV. New Business:

a. **Fundraising report** : Still getting donations in from local community sponsors. If you know anyone interested in donating, donation deadline is December 31, 2018.

b. **Volunteer Needs Report** - Karen Edelblute

1. Grade representatives : We are looking for a Parent rep. from each grade to coordinate parents with teacher needs. No one has shown any interest at this point.

- It was decided that Karen will send out a volunteer request for a parent rep for each classroom, so a total of 10 classroom representatives.

2. Talent Show tryout: We need (2) parent volunteers to assist during tryouts to help ensure kids are ready. Jan 15 & 17 recess and after school

c. **Donation Interest:** There are large rocks available from the local retirement home development that could be donated to put on the grass near our track to keep cars from driving on our field. If anyone is interested Erin Neria has the phone number of the person to reach to get the rocks.

d. **Parking lot complaints:** A concern was brought up about parents parking in non-designated parking while dropping students off at school. The greatest concern seems to be in the parking lot itself parents parking and turning on their hazards, while dropping off their child or taking their child into the school.

- Mr. Hakala will check on facility update requests including bus only signs, etc.
- A phone dialer will be sent out reminding parents of our parking lot procedures.
- A request was made to have parking lot officers available, especially in the morning.

e. **School Boundary update:** Joel Neria was the task force representative from Lee Elementary. He reported that the boundary proposal has been submitted to the school board for approval. There were very few changes made district wide. Lee boundaries and special programs will remain the same as before. If you have questions Joel can be contacted for questions.

f. **Calendar of events Dec/Jan:**

December 24- January 4, NO SCHOOL

January 7, First day back

January 9, PTC Meeting at 6:00pm

January 15 and 17, Lee Talent Show Try-outs during recess and after school

January 21, NO SCHOOL

January 25, NO SCHOOL

Put on your calendar: February 15th Lee Talent Show

V. Budget Review/Fund requests

- MAPS Credit Union gives grants to teachers. Teachers need to write a request.

a. \$500.00 student incentives requested by Behavior Specialist for school store items. Joel Neria motioned to approve \$250.00 for school store. Seconded: Shann Mann. Motion carried.

b. \$283.50 requested for 4th grade Oregon Trail Museum fieldtrip. The request only covers half the cost of admission. Families will be asked to pay for other portion of cost. The concern was that we want the total cost of fund raisers to be covered by PTC.

Shann Mann motioned to approve \$283.50 for a deposit, and we will revisit paying for the entire entrance amount in a future meeting. Seconded: Brandi Scruton. Motion carried.

c. \$86.69 requested by Mrs Brook for classroom fluorescent light covers. Motioned to approve Jennifer Watkins, Seconded: Brandi Scruton. Motion carried.

d. \$49.75 requested to reimburse Stacey Jochimsen for read a thon prizes. Motion to approve: Sarah Mack, Seconded: Erin Neria, Motion carried.

e. \$225.00 requested to reimburse Miranda Hennan for Read a thon prizes (kindles) and party supplies. Motion to approve: Jennifer Watkins, Seconded: Karen Edelblute, Motion carried.

f. \$200.00 requested by Miranda Hennan to re-supply Movie Night sale items for future events. Motion to approve: Hannah Simpson, Seconded: Isis Zetino. Nay vote: Joel Neria, Motion carried.

g. **Budget review:** Two documents were reviewed, PTC Accounting History, and PTC Budget.

- Motion to approve Accounting History as presented: Shann Mann, Seconded: Joel Neria, Motion carried.
- Questions raised in regards to the last line on the Budget “Predicted B \$12,151.75”. Vice President who created the document was not available to clarify question. Motion to table voting on the approved budget line in question can be resolved: Shann Mann, Seconded: Natalie Janney, Motion carries.

VI. Close/Adjourn

Meeting Adjourned at 7:29pm

**Next meeting: Wednesday January 9, 2018 at 6:00 pm in the library.**

**Item forward to next agenda: Are parents able to purchase chrome books from the district?**